



MEETING MINUTES

Oct 16, 2024 5:00 PM

📍 SouthPointe School

FASS Board Members	
FASS President: Laelia Winstone	FASS Vice President: Tracy Patrick
FASS Treasurer: Tracy Corbett	FASS Secretary: Ashley MacFarlane

Agenda Item	Details	Note
1. Call to Order	President calls the meeting to order	5:04 PM
2. Attendance	Meeting Attendance Sheet	
3. Review & Approve Agenda	<ul style="list-style-type: none"> • Presentation of Agenda Items & Vote for Approval • Opportunity for Additions/Changes 	Approved ▾
4. Approve Previous Minutes	Starting next month, we will review and approve minutes from the previous meeting.	
5. Voting in of Board Mbrs	President: Laelia Winstone - Approved Vice President: Tracy Patrick - Approved Treasurer: Tracy Corbett - Approved Secretary: Ashley MacFarlane - Approved	All voted in for FY 24/25
6. Reports	President's Report: <ul style="list-style-type: none"> • Discussion of FASS membership and signing requirements for voting. 	

Agenda Item	Details	Note
	<ul style="list-style-type: none"> ● Meeting minutes will be posted on the website; the office will be copied in communications. ● Thanks to the parent council for their motions so far. ● Encouragement for volunteer involvement from parents and council. ● Seeking a canteen coordinator responsible for running the canteen and organizing their one team of volunteers. ● Review of motions (more details below) <p>Vice President Report:</p> <ul style="list-style-type: none"> ● A wishlist was requested from the school for large items for future casino funds; a casino license will be pursued, with the potential for bingo events. 	
7. Fundraising Updates	<ul style="list-style-type: none"> ● No fall bottle drive ● The hot Lunch program continues with a \$5 credit to boost parent participation. Amanda Sandford is the new coordinator; all inquiries should go to her ● Beartracks not happening this winter; will reassess for next year 	

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8. Motions	<p>Review of Approved motions:</p> <ul style="list-style-type: none"> • Teacher Appreciation Dinner 1: Date confirmed as 23 Oct - meal will be pizza • Teacher Appreciation Dinner 2: Date will be March 18 or 19, details to be finalized soon - meal will be pizza • Teacher Appreciation \$100 cheques: suggestion of GC or cash cards instead of cheques - MTF from school staff • Christmas Elf: Gift wishlist for classrooms needed, budget up to \$25 per gift • Movie Night • Pancake Breakfast: Scheduled for March 4th requesting water-only mix <p>Motions Pending Approval:</p> <ul style="list-style-type: none"> • Numeracy Night - no date yet hoping Nov, more details required before we can seek donations (will focus on games that parents can play at home to promote math) • Family Dance (Valentine's Day): Board agrees date is not a concern and past dances have been a success - suggestion of silent auction - date night themed prizes <p>New Motions Brought Forward:</p> <ul style="list-style-type: none"> • Agendas for school year 25/26 up to \$2140.80 (amount based on 24/25 order: 480 agendas x \$4.46 each - includes tax) <p>Future Motions Expected:</p> <ul style="list-style-type: none"> • Laptops: no funds required from FASS right now; school budget can cover. A motion for next year is expected soon (up to \$30k) 	
9. Running Motions	<ul style="list-style-type: none"> • Hot lunch drinks: Up to \$150 per month (Sept 2024 to June 2025). 	
10. Financial Overview	<ul style="list-style-type: none"> • Inquiry about invoice for this years agendas and photocopies; principal to follow up. • FASS is not authorized for e-transfer at this time - we will look into it 	

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11. New Business	<ul style="list-style-type: none"> ● Discussion on expanding canteen offerings (e.g., hot coffee, popcorn, hotdogs) during school events to increase revenue. Suggestion to test the popcorn machine before planning any events ● Inquiry about secure storage for canteen supplies. Principal confirmed there are closets available but may require rearrangement. ● Potential for the canteen coordinator to manage a snack bar for junior high students monthly (students can help out and gain work experience). ● Encouragement for more junior high student volunteers, particularly for hot lunch and fundraising events. ● Awaiting updates on McDonald's partnership. ● School staff mentioned hotluch may go back to pizza friday for Jr high - more to follow ● President announcement: next year will be their last year as president, this will allow for an adequate handover to her replacement. 	
Announcements	Next meeting details: Nov 20th 2024	5:00 PM
Adjournment	President calls for adjournment	5:50 PM