

SouthPointe School Parent Council Meeting Minutes

Wednesday Oct. 18,2017

7:30pm - 8:00pm

Order	Item	Discussion Leader	Time
1	Call the Meeting to Order-7:39 pm Additions and Acceptance of Agenda-moved by Jennifer, seconded by Courtney, carried	Monica Perras-Fenton	2 min
2	Principal Updates a) Fees <p>government passed Bill 1 regarding school fees. Why do we have them? Field trips and lunch supervision. Base it on the number of kids, # supervisors, their wage and theres a given amount per child. All fees go into the student generated fund-kept separate from school fund, it's only used for wages. If parents are overcharged by more than \$10, it will be returned to parent at the end of the year. If less than \$10, parents will be notified and it will tell you how it will be used-usually for next years fees so they will be reduced. Field trips are curriculum based and can be in school or outside school. There are entry fees and bus fees. If child is unable to attend field trip there may or may not be a refund. It will be on the field trip paperwork that comes home with student. Some might be refunded the entry fee, but it will tell on the form. Everyone should have received a form with the breakdown of what field trips the kids are doing. All money is in the student generated funds and can ONLY be used for field trips. These fees are only to cover cost, only to break even. Parents who need to can have fees waived. Must talk to Carol for help on this.</p>	Carol Brown	10 min
	b) School Education Plan		

Passed out a document telling what the school is working on. It was developed with the staff before school. 3 Goals: "1) more students achieve one year's growth in literacy and numeracy (EIPS Priority 1, Goal 2); 2) The staff and students will engage in leadership opportunities to build a strong school community (EIPS priority 2, Goal 1); 3) Student learning is supported through active parent engagement (EIPS Priority 3, Goal 1)"
 Access to document is available in the office. We will get pillar data and PAT results in Sep/Oct of following year.

c) Mascot/School Spirit Brand Update
 covered in the Fundraising Association meeting

3	Elk Island Trustee Update Heather Wall was unable to attend.	Heather Wall	5 min
4	Parent Council Updates a) Present Operating Procedures (copies to all) i) amendments/approval/signing document passed out for everyone to look at. It is a living document and can be amended. There will be an acceptance of the Operating Procedures at the next meeting.	Heather Bassett	10 min
5	b) Nominate/Elect Secretary for Council i) description of tasks followed by Vote Brandi Verigin nominated herself, seconded by Jodie, carried	Monica Perras-Fenton	5 min
6	c) Communications update i) website agendas and minutes postings under Parent's tab on website, there will be info regarding Parent Council ii) Signs on school property	Monica Perras-Fenton	5 min

posters are around the school. Other ideas to get more parent involvement? Kids can write parent council information in their agendas and notes can go home for younger grades. A portion of the newsletter can be assigned for Parent Council. Newsletter goes out first Friday of the month, so must get a blurb to secretary by the Monday previous.

7	<p>d) Call for future Agenda Items</p> <p>i) Photo Day/Sibling Pictures? -if this is something we want for future, let Carol know</p> <p>Other ideas: Write-On-It Stationary for school supplies, agenda pouches, microwave options (Carol and other parents said "no" to abide safety guidelines)</p> <p>Clarifications: school council comes up with ideas for things they want to do/have (wish list) once a year and present it to the Fundraising Association. Fundraising Association then figures out what they fundraise for. A Special Event Coordinator would be under the Fundraising umbrella to work directly with Parent Council.</p>	Heather Bassett	5 min
8	<p>Meeting Wrap up and Adjournment-Adjourned at 8:50 p.m.</p> <p>i) 3rd Wednesday in November (15th) is no school-Meeting Nov 22, 2017 at 7:30</p> <p>Alternate Date Confirmation</p>	Monica Perras-Fenton	2 min
			Total 44 min